

**REDLAND BRIDGE CLUB INC**  
**Management Committee Meeting Minutes**  
**Tuesday 11<sup>th</sup> July 2023**

**Welcome:** At 1.45pm Nigel declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance.

**Present:** Nigel Cleminson, Anne Ormerod, Cathy Mathieson, Robina Cooper, Di Elliott, Max Latimer, James Williamson

**Apologies:** Ros Putland, Sandra Bern, Paul Elkington, Molly O'Donohue

**1. MINUTES OF PREVIOUS MEETING HELD 13<sup>th</sup> June 2023**

The minutes were tabled and accepted as a correct record of proceedings. Moved: Nigel Cleminson, seconded Robina Cooper. Carried.

**Business Arising from Minutes of Previous Meeting:**

- |  |        |
|--|--------|
| a) Code of Conduct reminders placed at each table. | ROBINA |
| b) Do Not Resuscitate list has been updated.       | NIGEL  |
| c) Donation to St Vincent de Paul completed.       | ROBINA |

**CORRESPONDENCE:** Cathy

The correspondence list from June 13<sup>th</sup> – 10<sup>th</sup> July was tabled and accepted. Moved Cathy Mathieson, seconded Max Latimer. Carried

**Business arising from correspondence:**

- a) New Health message regarding Covid to be placed on our website and in the Trumpet:  
**Players and officials are asked not to attend any event if they are infectious, or if they are supposed to be isolating or quarantining. Those who come to play and, feeling unwell, self-diagnose that they may be infectious, should inform the director and leave the venue.** ROS
- b) Community grants program. Enquiries will be made regarding:
- |                    |           |
|--------------------|-----------|
| • Dealing Machine  | CARRADINE |
| • New Projector    | JAMES     |
| • New Bridgemates  | NIGEL     |
| • TV Timer program | CATHY     |
- c) Email from Anneke Rummens – resignation as Safety Officer. Nigel will approach various member in the effort to find a replacement safety officer. NIGEL
- d) Kim Ellaway – alcohol licence. Nigel reported that he used the website suggested by Kim Ellaway to obtain an “Exemption statement” for any event, that we supply alcohol. This must be put up on the notice board. A copy of information about the website will be kept on the notice board and in the secretary’s filing cabinet.
- e) Daniel Chua sent a follow up letter stating he is disappointed with the handling of the disciplinary procedure thus far and finds Janes Whelan’s letter of apology frivolous. As per the

“Procedure for Dealing with Behavior Complaints” document, the committee has called for the following actions:

- Nigel is to reclude himself from any further action as he was present at the table when the incident occurred.
- Nigel will provide a witness statement and Director’s report, both signed and dated, regarding this incident as well as copies of both letters of apology from Jane.
- A written record of conversations Nigel had with Daniel regarding this matter will be provided, which must be signed by both Nigel and Daniel.

(Note: Nigel left the table during further discussion on this matter)

The committee has determined that no further investigation is required as neither Nigel nor Jane, by their own admission, can recall what occurred at the table on that day. Daniel’s partner confirms his assertions. Precedence set by the club has determined this to be a serious breach of the Laws of Duplicate Bridge. As a result, Jane will be informed in writing of a three-month suspension from the club. CATHY

- f) An email from Neil Niemand states the incident regarding behaviour at the bridge table involving Brian Gamble has not been resolved. A letter will be written by Nigel and Ros to both Brian and Neil. This letter will, in part, state that committee has determined that they both contributed to this disagreement. They will also be told that the moment things deviate from acceptable behaviour the director must be called. This constitutes an official reprimand. Continued breaches of The Code of Conduct will result in disciplinary actions. NIGEL/ROS

### **3. TREASURER’S REPORT:** Anne

The Treasurer’s report was tabled. Moved Anne, seconded James, that the report be accepted. Carried.

### **4. DIRECTORS REPORT:** Ros (Reported by Cathy in Ros’s absence)

- a) All went well with Doris Kerr event. The winter teams are coming up.
- b) The club needs more directors as many of us are getting older, also there are holidays to contend with. Two suggestions were put forward:
  - Members could be invited to an “Introduction to Directing” presentation of what is involved in setting up a session as potential directors are wary of the computer and therefore will not put their hand up for directing.
  - It has been noticed that the director is tied up collecting entry fees. It was suggested a no-directing member of the club do this function, so the director is free to set up the room.

Ros will be approached about these suggestions.

- c) Eddie Santaguiliana Trophy is coming up shortly as well. This will be held on Saturdays on 2 weeks. We will need more than 5 or 6 tables for it to be viable.
- d) Saturdays numbers are very at present.

### **5. DEALERS & MASTERPOINT SECRETARY’S REPORT:** Carradine

### **6. EDUCATION REPORT:** Nigel

- a) There was only one table at supervised play this week. If numbers remain at this level the club will temporarily suspend these sessions.

## **7. WORKPLACE HEALTH AND SAFETY**

- a) We currently do not have a Health and Safety Officer. Actions Pending to resolve this.

## **8. MAINTAINENCE Max**

- a) Bathroom sensor taps made operational finally.
- b) Electric float on one of the two submersible sewer pumps replaced and electrically reinstated.
- c) Replaced 2 external floodlights.
- d) Installed 2 separate external no-smoking signs at dealing room end of clubhouse. MAX

## **9. NEW MEMBERS: Robina**

No New Members

## **10. GENERAL BUSINESS**

- a) Provisions for congresses – it is very beneficial to the club to provide a good spread of refreshments for our interclub events. For the next event, the flyer will state that lunch will not be provided but the club will supply snacks, cakes and fruit as well as wine. These will be supplemented with food contributed by members as well as sandwiches generously supplied by Bill Morgan. Volunteers will be called for to help in the kitchen. Wine will be purchased in bulk so that we can supply bottles not cask wine. Members will also be asked to help clean up the room at the end of the day. Communication should be improved so members are aware when assistance is needed. NIGEL
- b) Payments of prize money – Request to have prize money as ABF credits. We will continue to pay prize winners into their bank accounts.
- c) Anne has requested to attend Xero training to assist her with her role as treasurer. Permission was given for her to undertake this 2-day course at the cost of \$770.00 to be held in late July.
- d) Anne has written a report on Redland Disaster Recovery Convention held 30/6/23 at RPAC. She has passed it on to Robina for printing in the Trumpit to fulfil our role of getting the message to the public of being prepared.
- e) Debit card usage – Anne has created a form to fill in whenever the debit card is used, stating the users name and signature so that she can reconcile it and put it into the correct account. Transactions should be under \$100.00, if possible, even though the limit is set at \$200.

**Next meeting:** Tuesday August 8th at 1.30pm.

**Close:** There being no further business, the meeting was closed at 3.45pm

Confirmed: \_\_\_\_\_

Date: \_\_\_\_\_